



Quick Reference

Register a Minor (Under 18 years old)

Step 1: Gather Files

Required Electronic Documents:

- Valid US Government issued ID/License or US Passport (Parent or legal Guardian)
- Caregiver's MCA ID number
- A clear, recent photo of the Minor Patient
- The full 9-digits of the Minor's Social Security Number
- Proof of Caregivers relationship to the Minor (Birth certificate, adoption certificate, or adoption court order documents)
- Notarized Minor Patient Form

Step 2: Register/Verify Email

Note: Please double check that you have all the required documents to proceed.

- Visit the MCA website click on the Medical Cannabis Tab
- Click on Register as new Patient
- On the Patient's page, detailed information is provided on how to become a Minor patient.
- Click on the Registration Process for Minor Patients
- Scroll to the bottom of the page and click the **"I am ready to register"**
- Create a Onestop account
- You will receive a verification email to verify email address
- Complete the Minor Patient Registration
- A email will be sent after MCA has reviewed the application indicating whether or not the application has been approved

Step 3: Next Steps

Once approved by MCA, proceed to the next steps:

- Visit a registered provider to obtain a valid written certification.
- After the patient's written certification is received, the registered Caregiver, must login to their onestop account and purchase an MCA ID card and pay the \$25 fee

When a Minor turns 18 years old, the registration will automatically expire and an Adult Patient application must be submitted, upon approval a new Patient Licence Number will be issued.