

Instructions for completion of the supplemental application.
Review the steps below. Please read carefully.

The following instructions apply to any Applicant seeking a cannabis business license. Please refer questions related to the completion of this application to mca.compliance@maryland.gov.

1 Read each question carefully. Answer each and every question completely.

2 All required documentation, such as business formation papers, tax returns and appendices, as well as the application forms that comprise an application package for a license, as listed, must be submitted at the time of filing this form.

3 An Applicant should give specific attention to the clear identification of those portions of its application that it deems to be confidential, proprietary commercial information or trade secrets, and provide justification of why such materials, upon request, should not be disclosed by the State pursuant to the Public Information Act (“PIA”), Title 10, Subtitle 6, State Government Article, Annotated Code of Maryland. Confidential information supplied shall be revealed in the course of the necessary administration of this application. A blanket statement by an applicant that its entire application is confidential, proprietary commercial information or a trade secret is unacceptable. Applications shall be open to public inspection only after award of a license has been made, to the extent permitted by the PIA. Applicant is advised that, upon request for this information from a third party, the Administration will make an independent determination whether the information may be disclosed. An applicant or licensee waives any liability of the State of Maryland, and its employees and agents, the Administration, and the Maryland Cannabis Administration for any damages resulting from any disclosure or publication in any manner. When the Administration receives a PIA request, staff retrieve and compile all records that are responsive to the request. “Records” means all papers, emails, notes, recordings, maps, plans, forms, etc. After staff compile all responsive records, the Office of the Attorney General (OAG) reviews the request and the records, and makes a legal determination as to whether the records may be released. The entity may file litigation to prevent the Administration from releasing records it wants kept confidential.

4 The Administration may request additional financial and other information as needed.

5 Attach proof of registration with the Maryland Department of Assessments and Taxation (MD SDAT) to do business within the State. A “Certificate of Good Standing” must be obtained from MD SDAT (not from the Maryland Comptroller’s Office). An Applicant will need to determine if the company’s status is listed as in “Good Standing” by checking the following:

<https://dat.maryland.gov/businesses/Pages/Internet-Certificate-of-Status.aspx>.