



NOTICE

To: Licensed and Registered Cannabis Businesses
Re: Review and Consideration of Business Matters
Date: May 4, 2023

The Maryland Cannabis Administration (MCA) is providing this notice to inform all licensed and registered cannabis businesses on updated processes and procedures for review and consideration of business matters.

Effective May 3, 2023, MCA is the successor agency to the Maryland Medical Cannabis Commission (the "Commission") in all matters concerning the regulation of medical cannabis. This includes the following matters previously reviewed and considered by the Commission:

- Licensing of a pre-approved medical cannabis grower, processor, or dispensary
- Transfer of ownership or control of a license
- Ancillary business registration
- Clinical Director registration
- Change of location of premises
- Modification of a licensed premises
- Request for extension of time to become operational
- Cannabis product approval
- Edible cannabis product permit
- Edible cannabis product exemption

MCA will review and process submissions in the same manner as the Commission. Licensees and registrants should continue to submit requests through MD OneStop and Seamless, as directed on the "Industry Licensees" tab at <https://cannabis.maryland.gov>.

Within 1 business day of a request being submitted in the correct manner, MCA staff will confirm receipt of a submission to the authorized point of contact for the licensee or registrant. MCA will process a request within 30 days of receiving a **complete** application. If an application is incomplete due to unclear or missing information or documents, MCA will

contact the authorized point of contact requesting the licensee, pre-approved applicant, or registrant to supplement the submission. A final agency decision on a matter will be made by the MCA Director or a designee, and communicated in writing to the licensee, pre-approved applicant, or registrant. This will be the exclusive method of communicating MCA decisions on these matters.

MCA staff will not communicate with someone who is not an authorized point of contact regarding these issues. Please take this opportunity to confirm or update your authorized point of contact.